



January 17, 2021

To whom it may concern:

My name is Jeff Woolley. I am the executive chef for University Catering and Marketplace at Utah State University. I am writing this letter in regards to Cole Webb. During Coles employment at dining services this past year, he has exemplified professionalism, intelligence and teamwork. Cole can perform the tasks given him with little supervision. He is motivated, respectful, and knowledgeable. Cole has good customer service skills as well as working well with his co-worker. He always strives to help those around him. He understands what quality represents and will always strive to represent that quality not only in food service, but also in any goal, he is striving to accomplish.

It has been a pleasure to work with Cole and I know he will be a great asset to whichever team he joins. Please feel free to call me with any questions you may have regarding him.

Sincerely,

A handwritten signature in black ink, appearing to read "Jeff Woolley". The signature is fluid and cursive, with a large loop at the end.

Jeffrey Woolley
Executive Chef
University Catering
(435) 890-9761